

1 In order to access Internet Native Banner computing resources and have full access to your computer hosted at Chattanooga State Community College from off-campus, use of our Virtual Private Network is required.



2 Use of a VPN allows authorized members of the ChSCC community to securely access ChSCC network resources as if they were on the campus.

3 Access for email or Self Service Banner (SSB) does not require VPN access. Please contact the Technology Service Desk for instructions for either of these two access avenues.

4 ChSCC employees, and authorized third parties (customers, vendors, etc.) may utilize VPN to access ChSCC computing resources for which they have been granted access. Access is determined by the requesting individual's immediate supervisor or requesting responsible individual for vendors/contractors based on business requirements for the assigned job duties

5 Request VPN access to the ChSCC network by completing a VPN Request Form (available on TigerWeb through Technology Service Request system.) Business justification from supervisor and signed by appropriate Director or higher level of management must accompany the request and should address exactly what type of work will be done off campus that will require VPN access.

6 VPN access is valid for only a set period of time, not more than one (1) year at a time and will be revalidated annually.

7 All computers connected to ChSCC's internal network via the VPN or any other technology must use a properly configured, up-to-date operating system and anti-virus software; this includes all personally-owned computers.

For full guidance on this and other Technology Division policies please go to the Technology Division web site.