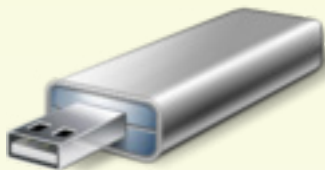


1



Policy establishes guidelines for management of a security incident response concerning all computer resources, losses of college owned or operated computer hardware and software, network access and usage, internet and email usage. This includes security and privacy of data, including all formats of data storage including hard copy, files, records, hard drives, thumb drives, etc. and public records. Covers all staff, faculty, students, authorized users, contractors and visitors that have access to College facilities, computing resources or College data.

When an incident is suspected, the ChSCC Police and VP of Technology should be notified as soon as possible.



2

3

Notifications are made as required and a preliminary investigation to identify know facts is completed as soon as possible.



This preliminary investigation provides information to determine next steps per TBR Policy B-80, Reporting and Resolution of Institution Losses.

4

5

Custody chain of control is paramount. Incident is worked until final decision on resolution has been determined.

Security is everyone's job at ChSCC. For full guidance on this and all other Technology policies please go to the Technology web site at:

technology.chattanoogastate.edu/policies-procedures